

Donation Deposit Form

Name of submitting department _____ Date _____

Total # of payments _____ Total amount \$ _____

Donor/Organization #1 _____

Fund Name _____ Fund # _____

Type of Payment: Check/Money Order # _____ Amount _____

Comments _____

Donor/Organization #2 _____

Fund Name _____ Fund # _____

Type of Payment: Check/Money Order # _____ Amount _____

Comments _____

Donor/Organization #3 _____

Fund Name _____ Fund # _____

Type of Payment: Check/Money Order # _____ Amount _____

Comments _____

Signature _____ Phone _____

Take this form with your gift(s) for deposit to the Gift Processing Center/Cashiers Office located in SBS 285.