

CAL POLY HUMBOLDT

University Senate Written Reports, April 15, 2025

Standing Committees, Statewide Senators and Ex-officio Members

Academic Policies Committee

Submitted by Tyler Evans, APC Chair

Members: Julie Alderson (Faculty-Art), Frank Cappuccio (Faculty-Chem), Harrelle Deshazier (Coordinator-Umoja Center), Tyler Evans (APC Chair), Jacob Garcia (AS-External Affairs Rep.), Marissa O'Neill (Faculty-Social Work), Jenni Robinson Reisinger (Registrar), Mark Wicklund (Director-Assessment, AVP Academic Programs designee). Vacant: One Faculty Rep; AS Student 2nd Rep

Meeting Date(s): 4/3/25

Meeting Details: The committee continued work on the ABC/NC grade mode policy, reviewing feedback from the CAHSS Council of Chairs, who appeared receptive to adopting this grading option. The committee identified next steps: gathering input from the CPS Council of Chairs on April 10 and compiling information about programs where grades below C- are credited toward the major. Questions about financial aid implications will also be addressed as policy development continues.

Next meeting: 4/17/25

Appointments and Elections Committee

Submitted by Jorge Monteiro, AEC Chair

Members: Ara Pachmayer, Jorge Monteiro, Michihiro Sugata

Meeting Date(s):

Meeting Details: We completed the 2nd call for nominations. The ballot for the elected positions will be sent out to the Faculty in the coming week. The committee wants to highlight the hard task of finding Faculty interested in participating in the ICC subcommittees. We are unsure if a more proactive approach is needed to get the Faculty interested in participating in the University-wide committees.

Constitution and Bylaws Committee

Submitted by Rouhollah Aghasaleh, CBC Chair

Members:

Meeting Date(s):

Meeting Details: No report

Faculty Affairs Committee

Submitted by Jayne McGuire, FAC Chair

Members:

Meeting Date(s):

Meeting Details: No report

Integrated Curriculum Committee

Submitted by Sara Sterner, ICC Chair

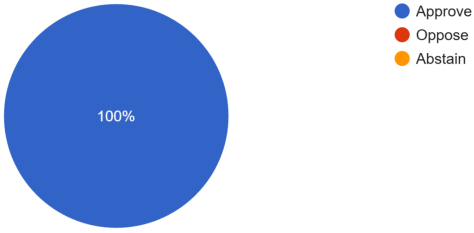
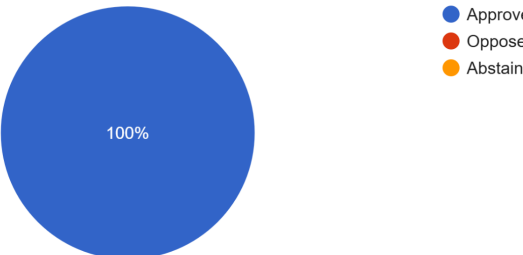
Members: Ramesh Adhikari, Paul Michael Atienza, Morgan Barker, Sei Hee Hwang in for Cindy Bumgarner, Carmen Bustos-Works*, Christine Cass, Eduardo Cruz, William Fisher, Chris Guillen, Sara Hart, Alison Hodges, Jose Marin Jarrin, Jamie Jenson, JuEun Lee, Heather Madar, Bori Mazzag, Cindy Moyer, Justus Ortega, Meenal Rana, Jenni Robinson Reisinger, Joshua Smith, Sara Sterner (Chair), Anna Thaler, Melissa Tafoya, Lisa Tremain, Mark Wicklund | GEAR Chair: Sara Hart | CDC Chair: Lucy Kerhoulas | APC Chair: Tyler Evans | Student Representative: Tadd Sexton, AS Legislative Vice President | Curriculum and Catalog Specialist: Cameron Allison Govier | Curriculum and Assessment Analyst: Khristan Lamb

Meeting Date: 4/8/25

Meeting Agenda:

Time	Agenda Item	Items to Note
9:00	A. Approval of the minutes from the meeting of March 25, 2025	
	B. Approval of Meeting Agenda for 04/08/25	
	C. Information Items:	

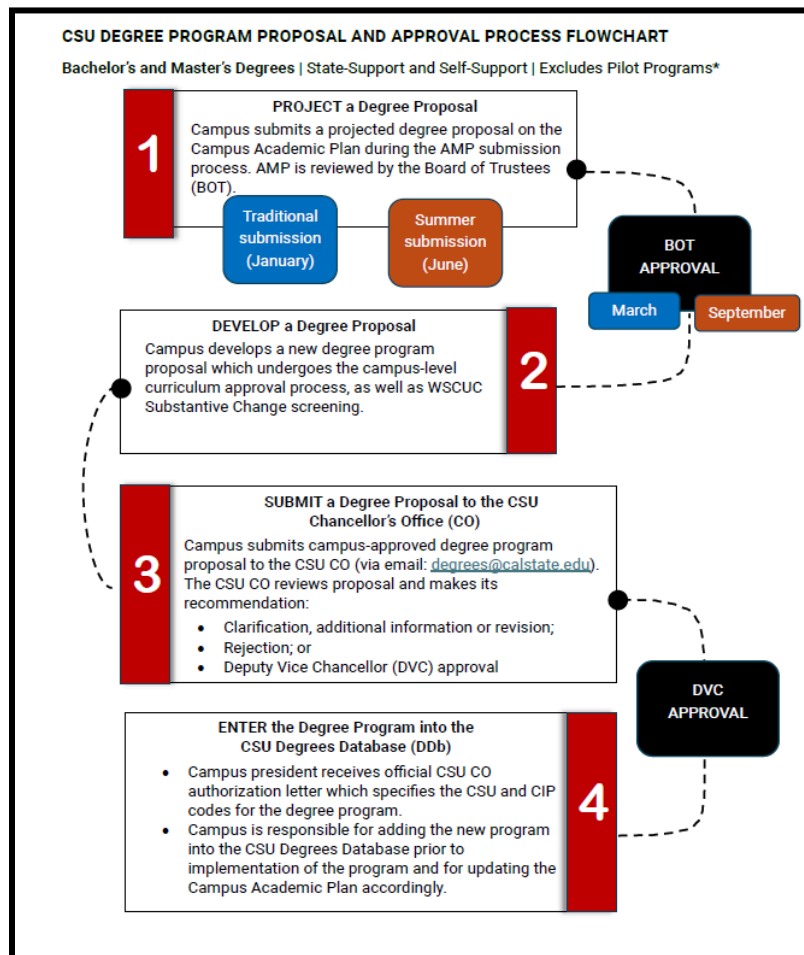
Time	Agenda Item	Items to Note
	<ul style="list-style-type: none"> a. Proposal Submission: PLEASE encourage the proposers you know to come to Curriculum Office Hours: Every Friday during Green Days, 1:00-3:00 PM, zoom, or by appointment (email curriculum@humboldt.edu). 🍷 #CLEANPROPOSALS is our goal moving forward <ul style="list-style-type: none"> i. April 15 Deadline b. Share Your Wisdom: What tips would you share with proposers when they are drafting? Please add your tips below (Proposer Tips Sharing) 	
9:10	<p>D. ICC Meeting Guidelines - Procedural Review and Discussion</p> <ul style="list-style-type: none"> a. Guiding Documents: <ul style="list-style-type: none"> i. ICC Bylaws ii. Policy on GEAR Program and Course Certification Requirements <hr/> <p style="text-align: center;"><u>Suggested Process for Proposal Review Moving Forward</u></p> <ul style="list-style-type: none"> b. Consent Calendar Vote (Bylaws Section 9.1 p. 7): <ul style="list-style-type: none"> i. Whole group approval <ul style="list-style-type: none"> 1. c. First Reading of the Voting Action Calendar (Bylaws 9.220-25 Minutes) <ul style="list-style-type: none"> i. 3-5 minute overview/sharing from shepherd (and/or proposer, if desired) ii. 5-7 minutes of Q&A iii. 10 minutes of discussion; sign up in advance via email, 2 minutes allotted for each speaker <ul style="list-style-type: none"> 1. If additional documentation is requested, ICC Chair will follow up with shepherd or proposer, as needed iv. If no further discussion is needed, the vote will be called and Vote via online ballot, google form <ul style="list-style-type: none"> 1. Votes will be anonymous, but will be sent to all voting members when the vote is called. 2. If more discussion is needed, second reading will be requested for the following meeting <ul style="list-style-type: none"> a. ICC Chair will coordinate further communication, collaboration between concerned parties, and/ or responses to committee questions, as needed between meetings <ul style="list-style-type: none"> i. All questions about GE will defer to and follow the GEAR Policy Guidelines d. Second Reading: 10 Minutes <ul style="list-style-type: none"> i. 2 Minute Introduction and Update by ICC Chair/Shepherd ii. 8 minutes of discussion; sign up in advance via email, 2 minutes allotted for each speaker iii. Call for a vote, vote is binding 	<p>Information gathering space: ICC Shared Guideline Development - SP25</p> <p>Review and Discuss Operationalizing the Bylaws</p>
9:20	E. Consent and Voting Action Calendar - Voting Items Discussion + Voting	
	Consent Calendar: None	
	Voting Action Calendar Direct Link - Discussion + Voting	

Time	Agenda Item	Items to Note
First Reading	<ul style="list-style-type: none"> Chemistry Minor - Change Minor Requirements - 24-2687 - Proposed Changes: Change the minimum units from 25 to 21. Require only a year long sequence plus one more CHEM course from the list of approved courses; remove non-discipline list of approved electives. Change the description to include teachers and pre-professional students. 	Voting Form: https://forms.gle/hr8uxGRgzFrD8VKH9 <i>(only active for voting members after call for the vote)</i>
Voting Results	<div style="border: 1px solid black; padding: 10px;"> <p>Chemistry Minor - Change Minor Requirements - 24-2687 - Proposed Changes: Change the minimum units from 25 to 21. Require only a year l...to include teachers and pre-professional students. 15 responses</p>  <p>100%</p> <ul style="list-style-type: none"> Approve Oppose Abstain </div>	
First Reading	<ul style="list-style-type: none"> Chemistry, B.A. - Change Core Requirements - 24-2709. Requesting to meet Upper Division GE Area 2/5 through program requirements. Approved by GEAR on 4/1/25. 	Voting Form: https://forms.gle/PQYybSkJaLvYg9Yu5 <i>(only active for voting members after call for the vote)</i>
Voting Results	<div style="border: 1px solid black; padding: 10px;"> <p>Chemistry, B.A. - Change Core Requirements - 24-2709. Requesting to meet Upper Division GE Area 2/5 through program requirements. Approved by GEAR on 4/1/25. 17 responses</p>  <p>100%</p> <ul style="list-style-type: none"> Approve Oppose Abstain </div>	
	Proposal Information Item: <ul style="list-style-type: none"> The following degree projections were reviewed and are moving forward from APP to be included on the Summer AMP (will move forward to Senate for the last Senate meeting of the year). <ul style="list-style-type: none"> Critical Agriculture Studies - Bachelor of Arts - 25-2676 - PROGRAM: Projected Degree Proposal Form (Chancellor's Office) 	

Time	Agenda Item	Items to Note
	<ul style="list-style-type: none"> ○ Health and Medical Science - Bachelor of Science - 24-2714 - PROGRAM: Projected Degree Proposal Form (Chancellor's Office) ○ Both are part of the Poly Build out for 2026 	
9:35	F. GEAR Information Item: Course Certification Form Updates <ul style="list-style-type: none"> a. GEAR Course Certification Form (Rev. 4-2025) 	
9:45	G. Reports & Updates - 5 Minutes Each: <ul style="list-style-type: none"> a. AP/Curriculum <ul style="list-style-type: none"> i. Polytechnic Prospectus ii. CSU DEGREE PROGRAM PROPOSAL AND APPROVAL PROCESS FLOWCHART (See image below) + pdf document link b. CDC (CDC Assignments 2024 2025) c. GEAR (GEAR Tracking 24-25 + GEAR Agenda & Minutes 24-25) d. APP (APP Assignments 2024 2025 + Notes Folder: AY 24/25) e. APC 	CDC Update: Worked on CHEM Minor proposal and working on SOC/CJS Package.
10:00	H. Quantitative Reasoning: Disciplinary Statistics + EO 1110 Discussion <ul style="list-style-type: none"> a. Framing this information Sharing (Sara S.) <ul style="list-style-type: none"> i. Focus: Model for Student Support <ul style="list-style-type: none"> 1. Campus is in compliance with EO1110 ii. Stakeholder meeting held on 4/2/25 b. PSYC 109 Presentation by Dr. Maria Iturbide <ul style="list-style-type: none"> i. Supporting Guidelines ii. Present for this conversation: Stephanie Souter (coming after 10:30), instructor of PSYC 109; Kat Goldenberg, PBLC Director; Arianna Thobaben, Supplemental Instruction Coordinator; Josh Meisel, Chair of Sociology c. Plan for Supplemental Instruction/Developmental mathematics supports 	
	I. Proposer Tips Sharing - Add yours here! <ul style="list-style-type: none"> a. Discuss <u>new courses</u>, <u>program changes</u> and <u>new programs</u> with ADs, chairs and program leads as appropriate <i>before</i> submitting proposals. b. The deadline for program change and new program proposals is April 15. c. Run and attach an Impact Report and communicate with impacted departments as appropriate. d. Go to Curriculum office hours on Friday 1-3 e. Use the syllabus template. f. If proposing a GEAR course, prep your signature assignment and rubric so that they're ready for MCC submission 	
Next Up: <ul style="list-style-type: none"> ● Subcommittee Meetings: April 15, April 29, May 13 ● Full ICC Meetings: April 22, May 6 		
Tabled Items: Keeping Tabs		

Time	Agenda Item	Items to Note
	<ul style="list-style-type: none"> From 4/30/24 Meeting: Appeals process for ICC Decisions: Draft of ICC Appeals process Please feel free to add comments and suggestions. From 9/10/24 Meeting: Membership/Service Commitments both on ICC and across campus; Key Points from Discussion: larger context of university; need for release time for lecturers; service workload requirements/levels for RTP/Range Elevation; need for student representation. (09.10.24-ICC Meeting Minutes) 	

CSU DEGREE PROGRAM PROPOSAL AND APPROVAL PROCESS FLOWCHART



Senate Guidelines/ICC Consent Calendar Details for PSYC 109

- From the Senate:
 - One notable change that has been exhaustively discussed at ICC is the proposal to make PSYC 109 (Introduction to Psychological Statistics, 4 units) count as LD GE B4 Math. We feel that by requiring PSYC 198 (Supplemental Instruction, 1 unit) to be taken

concurrently with PSYC 109 for Category III/IV students, the EO 1110 requirements are met such that PSYC 109 can serve as a B4 course.

In Fall 2024, the Psychology Department will present to ICC summary data on Category III/IV student success in PSYC109; if success is a problem, CDC recommends that PSYC 198 co-requisite be replaced with a new faculty-taught course PSYC 9 (1 unit, 2 hours per week)

- From ICC:

Integrated Curriculum Committee Consent Calendar
February 8, 2022

[PSYC - 241 - 18-228](#). Change course number of PSYC 241 "Introduction to Psychological Statistics" (4) to PSYC 109. This 100-level course will fulfill GE B4 requirements for Psychology majors. To meet EO 1110, Category I and II students will be able to take this course in their second semester. Category III/IV students will take PSYC 109 with a co-requisite PSYC 198. This will be tried for two years and then success assessed. The department is also creating a new Supplemental Instruction class (PSYC 198, 1 unit) that will be taught via students at the Learning Center, and will encourage students to take this course concurrently.

Consent and Voting Action Calendar

[ICC Consent and Voting Action Calendar - 04.08.2025](#)

University Policies Committee

Submitted by Chris Harmon, UPC Chair

Members: Heather Honig, Bethany Rapp, Michelle Williams, Kijung Ryu, Sulaina Banks, William Cook, Stephanie McKindley

Meeting Date(s): 04.08.25

Meeting Details: UPC will introduce a first reading of our draft revision of the Policy on Policies, Procedures, and Guidelines. We will host an open forum via Zoom at our next UPC meeting, April 22nd, at 10 AM, to engage in meaningful discussion on our draft. We hope you can make it and provide feedback. Please invite your constituents or anyone you think will be interested.

Here is a link for the meeting:

<https://humboldtstate.zoom.us/j/88213995050?pwd=oLYQizvFMftoHvmxZ2U4J6mS8pFegD.1>

University Resources and Planning Committee

Submitted by Jaime Lancaster, URPC Co-Chair

Members:

Meeting Date(s):

Meeting Details: No report

Academic Senate of the CSU

Submitted by Stephanie Burkhalter and Mary Virnoche, ASCSU Senators

The next ASCSU plenary meeting will take place on May 7-May 9. This will be the last meeting of this academic year. If you have any feedback on the first reading resolutions that we included links to in our last report, please provide that feedback via email no later than **Monday, May 5**.

A few announcements

- **CSU Resource Pages** to help us navigate the current national political climate:
 - 1) [Federal Updates](#) page that provides resources, position statements and, wherever possible, responses to questions and concerns from CSU faculty, students and staff on federal issues. The page provides the latest information on issues such as immigration, religious freedom, research funding, international travel and more. It also contains weekly updates on the latest developments from Washington that relate to the work of the CSU.
 - 2) [Immigration Enforcement Concerns Resources for Faculty and Staff](#) provides links to many resources to understand and report any immigration enforcement action that happens on CSU campuses or targeting CSU faculty, staff and students. There is a recently updated associated page: [Resources for Undocumented Students](#)
- **Revoking Student Visas Update:** More than 40 students across 15 campuses and seems to be growing. F1 and J1 focus. Seems like most students have finished their degrees and are in the 1-year period where they are allowed to stay to gain “practicum” experience. Sometimes there is a reason (parking tickets) and sometimes no reason provided. Sometimes students do not know until campuses contact them. CSU is seeking support

from legal defense organizations. This is not an expert area for CHIRLA. No appeals are being granted.

- **Visa Actions with Employees** - At this point, no knowledge of action against any CSU employees on work visas.
 - **Faculty Survey:** The ASCSU has launched a “student success” survey for faculty. We strongly encourage you to fill out this survey. You should have received an email with a link to the survey in the first week of April. This survey is meaningful because the CSU is dedicating system resources to gather your understanding of what student success is in the classroom, which will ultimately inform the CSU’s definition of student success. If you have been frustrated with past initiatives that define student success mainly by 4-year and 6-year graduation rates, now’s the time to add your two cents and have an impact!
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Associated Students

Submitted by Eduardo Cruz, AS President

Members:

Meeting Date(s):

Meeting Details: No report

California Faculty Association

Submitted by Anthony Silvaggio, CFA/Humboldt Chapter President

Members:

Meeting Date(s):

Meeting Details: No report

Office of Equity, Diversity, and Inclusion

Submitted by Rosamel Benavides-Garb, Campus Diversity Officer

Members:

Meeting Date(s):

Meeting Details: No report

Emeritus & Retired Faculty & Staff Association

Submitted by Marshelle Thobaben, Senate Representative for ERFSA

Members:

Meeting Date(s):

Meeting Details: If you do not plan to submit a written report, please write "no report" in the meeting details space of this document, just so I know not to wait on your committee/division

2025 ERFSA Grant Recipients

The Humboldt-Emeritus and Retired Faculty and Staff Association (ERFSA) Executive Committee is pleased to announce the recipients of the 2025 ERFSA Grant Awards. The ERFSA grant awards are designed to support the tenure-track faculty, lecturers, and staff with less than five years of employment at Cal Poly Humboldt. The goal of the grants is to assist recipients in expanding their professional qualifications. Thanks to generous donations, ERFSA continues its long-standing tradition of providing these grants to junior faculty and staff.

Grant Recipients

Benjamin Anjewierden, Lecturer, Psychology Department, Project: Knowing Who Are and We Are Not: Impacts of (Inter) Group Composition on Deriving Epistemic Fulfillment from Groups

Jason Hockaday, Lecturer, Native American Studies Department, Project: Designing a Tribal Funeral Home for Northwest California

Nicole Kita, Lecturer, Art + Film Department, Project: Participant in the Stone Lithography Workshop at the Grafik House Print Studio & Maker Goods Studio Letterpress Printmaking Workshop in Kansas City, Missouri

Roberto Mónico, Assistant Professor, Critical Race, Gender and Sexuality Studies Department, Project: Teaching Research Methods in Pelican Bay

Pedro Peloso, Lecturer & Research Associate, Biological Sciences Department, Project: Determining the Identity of Cryptic Salamander Species in the California Floristic Province

Tess Weathers, Assistant Professor, Environmental Resources Engineering Program, School of Engineering, Project: Impacts on Soil Microbial and Fungal Communities and Biofilm Formation during Meadow Restoration using Beaver Dams Analogs

In-person Humboldt-ERFSA Meeting at Baywood Golf and Country Club, 3600 Buttermilk Ln, Arcata , CA From Hwy 101 North: Take exit 713 and Continue on Old Arcata Rd, Right on Buttermilk and the Country Club is 2.5 miles up on the left. From Hwy 101 South: Take Bayside Cutoff exit and continue straight until you see Golf Course Rd. on the right-hand side.

May 8, 2025: Maxwell Schnurer, Communication Department Chair and Transformative Restorative Education Center (TREC); Mark Taylor, MSW, Project Rebound; Steve Ladwig, TREC; Sidney Asfrzadeh, TREC. “Cal Poly Humboldt BA at Pelican Bay State Prison”. Cal Poly Humboldt currently offers a Bachelor of Arts degree in Communications at Pelican Bay State Prison. The presenters will discuss what it is like to teach university level courses to students at California highest security prison.
<https://www.ijpr.org/show/the-jefferson-exchange/2024-11-25/tues-9-25-california-colleges-provide-pathways-for-inmates-to-earn-college-degrees>

Labor Council

Submitted by Steve Tillinghast, Labor Council Delegate

Members:

Meeting Date(s):

Meeting Details: No report

Staff Council

Submitted by Senator Sulaina Banks

The Staff Council meeting that was scheduled for Thursday, April 3, 2025, was moved to Thursday, April 17, 2025. During this meeting, various Staff representatives will be presenting on the work they are doing. Staff Senators will be presenting their [presentation](#) on Senate Overview and Parliamentary Procedure Explained. They will also be announcing their University Senate - Staff Senators Feedback [form](#).

Staff Council's EOY Staff Appreciation Event will be held on Thursday, June 5, 2025, from 4:00 – 7:00 p.m. at the Arcata Community Center. There will be food, fun raffle prizes, and recognition of our staff who have been with the university for 5, 10, 20, 30, and 30+ years! DJ Goldilocks will also be performing.

President and President's Administrative Team Report to University Senate

Michael Spagna, President

Bethany Gilden, Chief of Staff

Jenn Capps, Provost and VP for Academic Affairs

Michael Fisher, VP for Administration & Finance and CFO

Chrissy Holliday, VP for Enrollment Management & Student Success

Mark Johnson, VP for University Advancement

Nick Pettit, Executive Director of Intercollegiate Athletics and Recreational Sports

Adrienne Colegrove-Raymond, Special Assistant to the President for Tribal & Community Engagement

Connie Stewart - Executive Director of Initiatives

MOMENTS OF PRIDE

2025 ERFSA Grant Awards

A shout out to the 2025 ERFSA Grant Award Winner and The Humboldt-Emeritus and Retired Faculty and Staff Association (ERFSA) Executive Committee for their work on this important program. The grant awardees are:

- **Benjamin Anjewierden**, Lecturer, Psychology Department, Project: Knowing Who Are and We Are Not: Impacts of (Inter) Group Composition on Deriving Epistemic Fulfillment from Groups
- **Jason Hockaday**, Lecturer, Native American Studies Department, Project: Designing a Tribal Funeral Home for Northwest California
- **Nicole Kita**, Lecturer, Art + Film Department, Project: Participant in the Stone Lithography Workshop at the Grafik House Print Studio & Maker Goods Studio Letterpress Printmaking Workshop in Kansas City, Missouri
- **Roberto Mónico**, Assistant Professor, Critical Race, Gender and Sexuality Studies Department, Project: Teaching Research Methods in Pelican Bay
- **Pedro Peloso**, Lecturer & Research Associate, Biological Sciences Department, Project: Determining the Identity of Cryptic Salamander Species in the California Floristic Province
- **Tess Weathers**, Assistant Professor, Environmental Resources Engineering Program, School of Engineering, Project: Impacts on Soil Microbial and Fungal Communities and Biofilm Formation during Meadow Restoration using Beaver Dams Analogs

The ERFSA grant awards are designed to support tenured-track faculty, lecturers, and staff with less than five years of employment at Cal Poly Humboldt. The goal of the grants is to assist recipients in expanding their professional qualifications.

ACADEMICS

The Individualized Degree Program (IDP) is Hiring a New Director

As you may remember, the inaugural IDP Director Rebecca Robertson is moving into a Dean position at College of the Redwoods this summer so we are conducting an internal search for our next director. The Director of the Individualized Degree Program (IDP) will lead the Interdisciplinary Studies - Individualized Degree Plan (IDP), a program that provides students with a flexible and customized degree pathway. Students in the program develop a unique, interdisciplinary degree plan that incorporates courses from multiple disciplines, preparing them for diverse academic, career, and lifelong learning goals.

The IDP curriculum includes a sequence of required core courses that introduce students to interdisciplinary thinking and approaches to inquiry, equipping them with the skills to integrate knowledge across fields and apply it to complex, real-world challenges. The program fosters a culture of interdisciplinarity, innovation, and student empowerment, supporting students as they take an active role in designing their education.

INCLUSIVE EXPERIENCE

Connect with prospective and current students

Do you need help communicating with either prospective or our currently enrolled students? Have an event you want to promote or information you think might sway students to pick Humboldt as their top college? Don't forget that our Strategic Student Communications team is here to help, combining enrollment-focused communications with the design and outreach efforts of the Student Marketing Center and the Humboldt text and chat platform. With a new request form, you can now request any service that the department offers all in one place. Visit <https://www.humboldt.edu/smc> and click on "Submit a request" to leverage this resource!

INNOVATION AND SUSTAINABILITY

Strategic Enrollment Growth

We are continuing our work to build the polytechnic future envisioned by our campus, including the growth in student population that is required to meet the workforce needs of our state, the funding expectations of the state and the CSU, and to provide a sustainable funding level for our campus. The [most recent Enrollment to Target Update report](#) was released April 1 by the Enrollment Target Progress Team, and provides insight into our progress towards the headcount target of 6,347 (which would be a 4.9% increase over last year, if achieved). Strong progress is

being made towards that goal, and deposits are trending higher than last year. However, April and May are among the most essential months in the student college decision process, when a large number of deposits for fall are made, and is one of the most volatile times for year-to-date comparisons.

Campus partners can best support fall enrollment by continuing to engage with the collaborative yield efforts with Enrollment Management, and continuing the campus' legacy of responsiveness to student questions, need for advisement support, and general outreach. **Be sure to follow up with current students you interact with regularly to ensure they are registering for summer and fall courses,** to continue their path to success.

On-Campus Mobile Food Delivery Supports Student Employment

Did you know we have a mobile food delivery service on campus that employs Cal Poly Humboldt students? Try Byppo mobile ordering the next time work has you tied to your office during lunch. Order online food from the College Creek Marketplace, including wings, personal pizzas and build your own sandwiches. Order from the Depot for Obento, Cocina, Los Bagels, Obento and smoothies. And order your favorite burger and fries from Bigfoot Burgers. Download the mobile app from Apple or Google stores. Not only does it provide convenient food delivery on campus from our dining partners, but it supports our students economically. (Mobile app link page: <https://www.byppo.com/eatnow>)