

# **CAL POLY HUMBOLDT**

**University Senate Written Reports, December 17, 2024**

**Standing Committees, Statewide Senators and Ex-officio Members**

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## **Academic Policies Committee**

Submitted by Tyler Evans, APC Chair

Members: Julie Alderson (Faculty-Art), Frank Cappuccio (Faculty-Chem), Eduardo Cruz (AS Legislative Vice-President), Harrelle Deshazier (Coordinator-Umoja Center), Tyler Evans (APC Chair), Marissa O'Neill (Faculty-Social Work), Jenni Robinson Reisinger (Registrar), Mark Wicklund (Director-Assessment, AVP Academic Programs designee). Vacant: One Faculty Rep; AS Student 2nd Rep

Meeting Date(s): 12/4/24 and 12/11/24

Meeting Details: The committee conducted a comprehensive review of course numbering policies across CSU campuses and identified several key policy revision goals. These included modernizing terminology (replacing terms like "freshman" with "first-year"), aligning General Education (GE) language and labels with the new CSU GE area designations, eliminating the requirement for GE-certified courses to use a middle digit of 0 in their course numbers, and removing language about enrollment restrictions and instructional methods from the course numbering policy. AVP Bustos-Works described workload issues associated with the middle digit 0 requirement. After thorough discussion, the committee reached consensus to proceed with these revisions, particularly focusing on eliminating both the middle-digit requirement for GE courses and the enrollment/instructional specifications from the course numbering policy.

The Committee set its Spring 2025 meeting times for Wednesdays at 3PM. The Committee will meet again on January 22, 2025.

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## **Appointments and Elections Committee**

Submitted by Jorge Monteiro, AEC Chair

Members: Ara Pachayer, Jorge Monteiro, Michihiro Sugata

Meeting Date(s):

Meeting Details: No report

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## Constitution and Bylaws Committee

Submitted by Rouhollah Aghasaleh, CBC Chair

Members:

Meeting Date(s):

Meeting Details: No report

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## Faculty Affairs Committee

Submitted by Jayne McGuire, FAC Chair

Members:

Meeting Date(s):

Meeting Details: No report

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## Integrated Curriculum Committee

Submitted by Sara Sterner, ICC Chair

**Members:** Ramesh Adhikari, Paul Michael Atienza, Morgan Barker, Cindy Bumgarner, Carmen Bustos-Works\*, Christine Cass, Eduardo Cruz, William Fisher, Chris Guillen, Sara Hart, Alison Hodges, Jose Marin Jarrin, Jamie Jenson, JuEun Lee, Heather Madar, Bori Mazzag, Cindy Moyer, Justus Ortega, Meenal Rana, Jenni Robinson Reisinger, Joshua Smith, Sara Sterner (Chair), Anna Thaler, Melissa Tafoya, Lisa Tremain, Mark Wicklund | GEAR Chair: Sara Hart | CDC Chair: Lucy Kerhoulas | APC Chair: Tyler Evans | Student Representative: Eduardo Cruz, AS Legislative Vice President | Curriculum and Catalog Specialist: Cameron Allison Govier | Curriculum and Assessment Analyst: Khristan Lamb

**ICC Fall 2024 Overview:** This semester by the numbers:

ICC Fall 2024 Totals	
New Course	37
Course Deletion	42
GEAR	62
APP	75

CDC	164
Direct to Consent Calendar	33
Advanced to Full ICC Committee	207
Advanced to Senate	202
Complete through ICC & Senate	144
Not complete through ICC	63
<b>Total Proposals reviewed by ICC</b>	<b>272</b>

- As the "nuts and bolts" subcommittee of the ICC, the CDC reviews most of the curricular proposals that are submitted. This committee, chaired by Lucy Kerhoulas reviews proposals from the perspective of both course operationalization and program cohesion. The ICC leans heavily on their expertise and recommendations as we process proposals.
- A big kudos to Sara Hart and the GEAR Committee for their swift implementation of the new GE pathway alongside continuous development of GEAR as a cohesive, cross-disciplinary program on our campus.
- We are working through the Low-Conferring degree programs that were identified as part of last year's AMP. Examples of this are International Studies, Religious Studies, and Spanish.
- We continue to work towards the planning of academic programs and programing, which includes considerations of long-term planning, resources, and resource management.

**Meeting Date(s):** 12/10/24

**Meeting Details:**

Agenda Item	Note
A. Approval of the minutes from the meeting of <a href="#">November 19, 2024</a>	
B. Approval of Meeting Agenda for 12/10/24	
C. Volunteers to take meeting Minutes: <a href="#">12.10.24-ICC Meeting Minutes - DRAFT</a>	
D. <a href="#">Consent and Voting Action Calendar</a> - Voting Items Discussion + Voting	
<b>Consent Calendar:</b> <ul style="list-style-type: none"> <li>● <a href="#">BA - 431 - 24-2641 - Course Change - Global E-Commerce Entrepreneurship</a> - Remove BA 370 prereq. BA 370 remains UD core requirement for Business students.</li> <li>● <a href="#">BA - 432 - 24-2642 - Course Change - Leading Sustainable Businesses</a> - Remove BA 370 prerequisite. BA 370 remains UD core requirement for Business students.</li> <li>● <a href="#">BA - 433 - 24-2643 - Course Change - Service Venture Management</a> - Remove BA 370 prerequisite. BA 370 remains a UD core requirement for Business students.</li> </ul>	Approved
<a href="#">Voting Action Calendar Direct Link</a> - Discussion + Voting	

Agenda Item	Note
<ul style="list-style-type: none"> <li>● <a href="#">GEOG - 322 - 24-2599 - Course Change - Geography of California</a> - Proposed Changes: Change course title from "California" to "Geography of California". Change course description from "Spatial interpretation of economic, political, social, and physical forces at work to forge California. Behavioral aspects of processes leading to change. Geography majors must also take GEOG 322M when offered" to "US and California government and policies are introduced with an emphasis on how institutions are spatial drivers of economic, political, and social landscapes in the state of California. <ul style="list-style-type: none"> <li>○ Meets requirements in "US Constitution and California State and Local Government" established by CA legislature."</li> <li>○ Proposing American Institutions: Constitution/American Inst: State/Local Government ONLY GEAR certification. This course examines the geographic impact of various federal and state policies—such as those related to public lands, housing, and transportation—on California's contemporary landscape.</li> </ul> </li> </ul>	<p><b>Held for further discussion</b></p>
<ul style="list-style-type: none"> <li>● <a href="#">Interdisciplinary Studies, Individualized Degree Plan Concentration, B.A. - Change Core Requirements - 23-2234</a>. Replace SP 210 with SP 201 - to reflect GE certification of course. Replace SP 492 with SP 492W - to reflect GWAR certification of course. Add optional credit for prior learning course series, SP 350 and 351. <b>Note:</b> This proposal should have gone through with the SP 210/201 proposal that was approved at ICC on 11/05 and is part of the package of SP courses listed above that have already been approved at University Senate.</li> </ul>	<p><b>Approved</b></p>
<ul style="list-style-type: none"> <li>● <a href="#">LDRS - 451 - 24-2604 - Course Change - Capstone in Leadership</a>. Proposing certification as a GWAR course. Numbering change from LDRS 451 to LDRS 451W.</li> </ul>	<p><b>Approved</b></p>
<p><b>CBMP</b></p> <ul style="list-style-type: none"> <li>● Resolution for Senate: <a href="#">ICC Resolution 12-10-24 Blended Program - Sociology, BA + Public Sociology, MA.pdf</a></li> <li>● Resolution for Senate: <a href="#">ICC Resolution 12-10-24 Blended Program - Criminology &amp; Justice Studies, BA + Public Sociology, MA.pdf</a></li> </ul>	<p><b>Approved</b></p>
<p><b>English Program Change</b></p> <ul style="list-style-type: none"> <li>● <a href="#">English, B.A. - Change Concentration/Emphasis Requirements - 23-2211</a>. Replace ENGL225 with ENGL327 (making former lower-division course an upper-division elective) in Language Study and Bilingualism extended study area (elective courses for the major). Add ENGL450 and ENGL460 to Creative Production and Practice extended study area (elective courses for the major).</li> <li>● <a href="#">Teaching English as a Second/Foreign Language Minor - 23-2392 - Change Minor Requirements</a>. One of the required courses (ENGL 225) is being deleted and replaced with ENGL 327.</li> <li>● <a href="#">ENGL - 225 - 23-2171 - Course Suspension - Linguistic Diversity and Language Analysis</a>. Course being replaced with ENGL 327.</li> <li>● <a href="#">ENGL - 327 - 23-2172 - New Course - Linguistic Diversity and Language Analysis</a>. This change is based on the redesign of the B.A. English major that we completed with a Fall 2022 launch date. In this redesign, the course was moved into the extended study area of the major. The course needs to transform (course ENGL 225 is being suspended) to the upper division level to be appropriate for extended study.</li> <li>● <a href="#">ENGL - 417 - 23-2174 - Course Change - Second Language Acquisition</a>. Prerequisites being changed to recommended preparation. Deletion of ENGL 225 to be replaced with ENGL 327. The change to recommended preparation required the addition of a sentence to the Course Description.</li> </ul>	<p><b>Approved</b></p>

Agenda Item	Note
<ul style="list-style-type: none"> <li>● <a href="#">ENGL - 436 - 23-2175 - Course Change - Career Preparation for Teaching English as a Second/Foreign Language</a>. Prerequisites need to be updated due to a course change. Prerequisite courses became Recommended Preparation.</li> </ul>	
<p><b>Music Changes</b></p> <ul style="list-style-type: none"> <li>● <a href="#">DANC - 101T - 24-2692 - New Course - Critical Thinking in the Performing Arts</a> - Description: Students develop skills in critical thinking and apply these to issues about the performing arts, artistic works, arts advocacy, and student success. Topics and creative activities focus on the identification, evaluation, and construction of arguments. Rationale: This course is designed for the Performing Arts branch of the Creative Coast PBLC, and will include applying critical thinking skills to both transition curriculum topics and performing arts topics. Approved GE Critical Thinking (1B). Originally proposed as new DMT course prefix, but that was not approved, so proposing as three cross-listed courses: DANC 101T, MUS 101T and TA 101T.</li> <li>● <a href="#">MUS - 101T - 24-2691 - New Course - Critical Thinking in the Performing Arts</a> - Description: Students develop skills in critical thinking and apply these to issues about the performing arts, artistic works, arts advocacy, and student success. Topics and creative activities focus on the identification, evaluation, and construction of arguments. Rationale: This course is designed for the Performing Arts branch of the Creative Coast PBLC, and will include applying critical thinking skills to both transition curriculum topics and performing arts topics. Approved GE Critical Thinking (1B). Originally proposed as new DMT course prefix, but that was not approved, so proposing as three cross-listed courses: DANC 101T, MUS 101T and TA 101T.</li> <li>● <a href="#">TA - 101T - 24-2693 - New Course - Critical Thinking in the Performing Arts</a> - Description: Students develop skills in critical thinking and apply these to issues about the performing arts, artistic works, arts advocacy, and student success. Topics and creative activities focus on the identification, evaluation, and construction of arguments. Rationale: This course is designed for the Performing Arts branch of the Creative Coast PBLC, and will include applying critical thinking skills to both transition curriculum topics and performing arts topics. Approved GE Critical Thinking (1B). Originally proposed as new DMT course prefix, but that was not approved, so proposing as three cross-listed courses: DANC 101T, MUS 101T and TA 101T.</li> </ul>	Approved
<p><b>Spanish Changes</b></p> <ul style="list-style-type: none"> <li>● <b>Brief Overview:</b> Revamping SPAN program to grow the major b/c currently flagged as low-degree conferring. 33 Proposals = 3 program changes (SPAN BA, SPAN Minor, Spanish Media Minor) + 14 course deletions + 14 course changes + 2 new courses. Program changes generally reduce required units and add flexibility and transparency. Course deletions are cleaning up courses that have not been offered in a long time due to limited enrollment and teaching capacity. Course changes are reducing units from 4 to 3, shuffling prereqs, making prereqs into recommended prep, and adding GE designations (Humanities, DCG non-dom) for SPAN 105. Two new courses are topics courses that provide depth and variety to the curriculum in lieu of the 14 deleted courses; they can be repeated for credit numerous times. <ul style="list-style-type: none"> <li>○ <a href="#">Spanish, B.A. - Change Core Requirements - 23-2478</a>. 33 Proposals; low degree-conferring major; actions to grow the major:</li> <li>○ <a href="#">Spanish Media Minor - 23-2479 - Change Minor Requirements</a>. Because SPAN BA changes are reducing units from 4 to 3 for many courses, the number of required Spanish units in the minor is reducing; want to therefore add one required UD course to reclaim those lost units from minor. Increasing minor units from 21 to 22. 1) Moving SPAN 308S from UD elective to minor core; 2) Adding SPAN 408S and SPAN 435 to UD elective list.</li> </ul> </li> </ul>	Approved

Agenda Item	Note
<ul style="list-style-type: none"> <li>○ <a href="#">Spanish Minor - 23-2480 - Change Minor Requirements</a>. Reducing units for minor from 28 to 18-27. 1) Expanding LD language development course options, 2) changing 4 UD core courses to remove deleted courses and add a new course, 3) adding a list of approved UD electives for greater clarity.</li> <li>○ See <a href="#">Voting Action Calendar for Additional Related Proposals</a></li> </ul>	
<p>Revisit: <a href="#">WLC - 387 - 24-2235: Intl Educ Week Colloquium</a></p> <ul style="list-style-type: none"> <li>○ <b>Description:</b> Attend 15 IEW sessions emphasizing the importance of international engagement &amp; studying/working abroad. Engage in keynote speaker, lectures, workshops/panels, and global performing arts. Mandatory pre-event meeting &amp; post-event online discussion. <ul style="list-style-type: none"> <li>■ Cross-listed with: ANTH 387, COMM 387, ECON 387, GEOG 387, HIST 387, INTL 387, PSCI 387</li> </ul> </li> <li>○ <b>Rationale:</b> It is unclear why this course was not created when we created the other cross-listed courses - it should have been. World Languages faculty and students regularly attend and participate in IEW. And WLC faculty have periodically organized and led IEW.</li> </ul>	<b>Approved with syllabus update suggestion</b>
<p>E. Reports &amp; Updates - 5 Minutes Each:</p> <ul style="list-style-type: none"> <li>○ AP/Curriculum</li> <li>○ CDC</li> <li>○ GEAR</li> <li>○ APP</li> <li>○ APC</li> </ul>	

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## University Policies Committee

Submitted by Chris Harmon, UPC Chair

Members:

Meeting Date(s):

Meeting Details: no report

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## University Resources and Planning Committee

Submitted by Jaime Lancaster, URPC Co-Chair

Members:

Meeting Date(s):

Meeting Details: No report

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## **Academic Senate of the CSU**

Submitted by Stephanie Burkhalter and Mary Virnoche, ASCSU Senators  
ASCSU held its interim committee meetings on Friday, December 13 via zoom.

The call for applications for the position of Faculty Trustee for 2025-2027 has gone out to all of the campuses. The deadline for applications is 11:59pm February 3, 2025. The Faculty Trustee serves as the faculty representative on the CSU Board of Trustees, which in effect is a full-time position. Once the candidates submit their applications, there is a process of review of candidates by the ASCSU Faculty Trustee Recommending Committee after which at the March plenary the ASCSU interviews candidates and votes to select two faculty nominees from the candidates. The nominee names and packets are reviewed by the Governor and he makes the final selection. The term begins on July 1, 2025. You can read the most recent Faculty Trustee reports [here](#) and find out more about the qualifications and process [here](#). Let us know if you are interested in learning more about the position and we can provide you with more information and the pathway to apply.

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## **Associated Students**

Submitted by Eduardo Cruz, AS President

Members:

Meeting Date(s):

Meeting Details: No report

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## **California Faculty Association**

Submitted by Anthony Silvaggio, CFA/Humboldt Chapter President

Members:

Meeting Date(s):

Meeting Details: No report

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## Office of Equity, Diversity, and Inclusion

Submitted by Rosamel Benavides-Garb, Campus Diversity Officer

Members:

Meeting Date(s):

Meeting Details: No report

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## Emeritus & Retired Faculty & Staff Association

Submitted by Marshelle Thobaben, Senate Representative for ERFSA

Below are the presenters for Humboldt-ERFSA's Spring Program. The events take place at Baywood Golf and Country Club and begin at 11:30 a.m. You are welcome to attend.

February 13: Connie Stewart, Executive Director, CPH Foundation Initiatives

March 13: Lisa Feldman, Assistant U.S. Attorney of the Cyber, and Intellectual Property Section

April 10: Sarah Lasley, Assistant Professor, Film & ERFSA 2024 Grant winner

May 8 Maxwell Schnurer, Chair, Communication Dept, Steven Ladwig/Mark Taylor, Project Rebound

We are having a fundraiser for our Grant Program which is designed to provide vital funding to promising early-career faculty and staff members, allowing them to pursue their research, develop new curricula, and contribute to their fields in meaningful ways. By investing in these talented individuals, we not only empower their professional growth but also enhance the educational experiences of our students and the wider community.

The Humboldt-ERFSA Grant Program is only possible through your donations and the Humboldt Area Foundation & Wild Rivers Community Foundation investments of the funds.

Please make your donation directly to Humboldt Area Foundation & Wild Rivers Community Foundation. \*You may donate online at

[hafoundation.org/our-funds/hsu-emeritus-retired-faculty-association-fund](https://hafoundation.org/our-funds/hsu-emeritus-retired-faculty-association-fund) or send a check to the Humboldt Area Foundation & Wild Rivers Community Foundation, 363 Indianola Rd, Bayside, CA 95524, (noting the Humboldt Emeritus and Retired Faculty & Staff Association Fund). Your donation is tax deductible.

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## **Labor Council**

Submitted by Steve Tillinghast, Labor Council Delegate

Members:

Meeting Date(s):

Meeting Details: No report

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## **Staff Council**

Submitted by Senator Sulaina Banks

Members:

Meeting Date(s):

Meeting Details: No report

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## **President's Administrative Team**

Michael Spagna, President

Bethany Gilden, Chief of Staff

Jenn Capps, Provost and VP for Academic Affairs

Michael Fisher, VP for Administration & Finance and CFO

Chrissy Holliday, VP for Enrollment Management & Student Success

Mark Johnson, VP for University Advancement

Nick Pettit, Executive Director of Intercollegiate Athletics & Recreational Sports

Adrienne Colegrove-Raymond, Special Assistant to the President for Tribal & Community Engagement

## **ENROLLMENT MANAGEMENT & STUDENT SUCCESS**

### **Monthly Enrollment Target Progress reporting**

The first [Enrollment Target Progress report](#) of the Fall 2025 recruitment cycle was released Dec. 9. While application volume is not as robust as we would have hoped to date, it is anticipated to grow in the coming months and is still significantly higher than in many previous years. We are showing strong growth in admits and deposits, compared to last year, which aligns with our focus on improving the yield of our applicant and admit pools. The Enrollment Target Progress team will provide a monthly report to campus until fall, and also meets regularly to plan needed interventions to course-correct progress to targets, as needed.

### **Campus Apartments**

Campus has long discussed the intent to stop utilizing Campus Apartments for student housing, and its closure was included in the housing plan that included the new housing units at the Craftsman site. The Spring 2025 semester will be the last semester of student housing at Campus Apartments, and it will not be an option for students applying in February for summer or fall housing. Maintenance and upkeep of the apartments continues to present significant and costly challenges, and the opening of new units for Fall 2025 means we will be able to deliver on the intent in housing pro formas, and take the apartments offline.

Students currently living in Campus Apartments who want to return to campus housing after spring will be given priority for other low-cost housing on our campus, such as double room occupancy at Cypress (same cost as Campus Apartments) or College Creek bunk bed doubles (\$64 higher per semester than Campus Apartments). Those returning residents who select College Creek will also have the option as to whether they purchase a meal plan.

## **ACADEMICS**

### **Assigned Time for Exceptional Service to Students**

Application materials for Assigned Time for Exceptional Service to Students must be submitted by *11:59 p.m. on Monday, January 20th, 2025*. Please send your materials via email to [aps@humboldt.edu](mailto:aps@humboldt.edu) with the subject line "AY 25/26 Assigned Time for Exceptional Service Application." Required materials include a narrative not to exceed two (2) pages and a current curriculum vitae (CV). Additional information is provided in the call for applications.

### **Fall 2024 COMPASS / INRSEP Honoring Ceremony**

The Fall 2024 COMPASS / INRSEP Honoring Ceremony will be held at the Great Hall on Wednesday, December 18th at 2 pm. Fall 2024 Graduating Seniors in the Indian Natural Resources, Science & Engineering Program (INRSEP), Natural Resource Career Development Program (NRCDP), STEM Pathways and Research Alliance/California State University Louis Stokes Alliances for Minority Participation (CSU-LSAMP@Cal Poly Humboldt), and the McNair Scholars Program are to be honored by staff for all they have achieved. Faculty, staff, students, friends, and family members are invited to attend.

### **Emeritus Status for Retired Staff and Faculty**

Applications for Emeritus status for tenured faculty, lecturers, staff and administrators are due to the Senate Office by February 1, 2025. Cal Poly Humboldt retired faculty, staff and administrators seeking emeritus status should email their nominators the "Informational Template" by January 18, 2025.