

Environmental Health & Safety Committee – Meeting Minutes

11/08/2017 at 1:30-3:30 PM in Library Fishbowl (209)

Attendees: Jeffrey Schineller, Richard Alvarez, John Smith, Kimberly Comet (Chair), Steve McKenzie, Sabrina Zink, Ron Rudebock, Paul Vrabel, Steve Monk, Melissa Hansen, and Cynthia Perez

Not present: Renee Byrd, TC Comet, Stacie Marshall, Ruth Sturtevant, Karin Rodamar, Chris Guillen, Steve Tillinghast, Steve Karp, and Jason Kitzerow

1.0 Agenda

1.1 Welcome/Roll Call

- University Police (UPD) rep. Melissa Hansen was in attendance for the meeting and welcomed to the Committee. UPD will have a rotating member due to their contractual agreements and shift scheduling.

1.2 Review of Previous Meeting Minutes

- Richard Alvarez commented on the previous minutes in regards to the “bag of necessities” for potential pool evacuations.
- Two verbiage errors were identified: (1) Center Arts was changed to Center Activities in regards to a potential boating committee. (2) Smoking “Ban” revised to Smoking & Tobacco Free committee.

1.3 Review of Items Identified at Last Meeting (8-30-17)

- Kim Comet discussed the update of Panic Buttons and stated its status is on-going and needs input from multiple departments.
- Kim C. stated the expired elevator certificates has been discussed with Facilities Management and they will provide contact information for anyone wishing to contact the State Agency who inspects the elevators. A committee member noted there are the Agency’s business cards posted in the elevators for contact.
- Richard Alvarez updated the status of the Pool Evacuation Bag – Richard is going to contact a former student to review the content list and determine the inventory.

1.4 Sabrina Zink Discussion of New Regulations & Requirement for Storm Water

- For more information: <http://risksafety.humboldt.edu/storm-water>

1.5 Paul Vrabel Discussion of Ergonomics for Computers & Lifting

- For more information: <http://risksafety.humboldt.edu/ergonomics>

1.6 AED Program – Drafted Review

- Kim Comet explained the reasoning for the Drafted AED Program, stating that these life-saving pieces of equipment are establish in areas around campus, which are needed due to their specific environment or activities.
- Kim also explained that UPD Officers are our First Responders on campus 24 hours a day, 7 days a week throughout the whole year. UPD maintains AEDs in their cruisers and respond to Arcata Campus.
- There was not comments on the Drafted Procedure.

1.7 Updates on Other Committees

- *Diving Safety Committee*: Richard Alvarez stated this committee will meet later this semester or early next semester
- *Boating Safety Committee*: Steve Monk reported no updates.
- *University Center Safety Committee*: Ruth Sturtevant was not present.
- *Facilities Management Safety Committee*: TC Comet was not present.

1.8 Items from Committee Members

- Cynthia Perez brought up the responsibility of student safety. Cynthia question if a Stockroom Manager would be responsible for the safety of the students in the area or would the responsibility go to the Instructor/PI of the students. Sabrina & Kim responded: The Stockroom Managers in most areas in CNRS are delegated safety responsibilities in their job descriptions. They do not necessarily have direct oversight over students. The faculty or direct supervisor for day-to-day activities has the ultimate responsibility of the students.
- Sabrina discussed the EHS Audit which is on-going at different California State Universities. The results will be reported to the group when complete.
- John Smith asked about potential testing of drinking water due to complaint at another California State University. Kim explained that there will be testing at random locations with on campus at sensitive population areas.

1.9 Dates of Meetings for 2017/2018

All meetings will be at 1:30-3:30 PM

- February 7, 2018
- May 2, 2018

1.10 Adjourned.