

CAL POLY HUMBOLDT SPONSORED PROGRAMS FOUNDATION  
EXECUTIVE COMMITTEE MEETING

**MINUTES**

September 16, 2024  
2:30pm-3:00pm  
ZOOM Meeting ID: 868 4521 4077

MEMBERS PRESENT: Jenn Capps  
Amanda Hahn  
Amber Gaffney  
James Woglom  
Kevin Fingerman

MEMBERS ABSENT: Mark Johnson  
Shawna Young

OTHERS PRESENT: Kacie Flynn, SPF  
Sam Caudill, SPF

**I. Call to Order**

Jenn Capps called the meeting to order at 2:31 p.m.

**II. Review Current Vacancies with Proposed Changes**

(Attachments A, B, & C)

The Executive Committee reviewed the vacancies with proposed changes for academic year 2024-2025 as outlined in Attachments B & C. Proposed slates for membership have been assembled from those who expressed interest in serving. Attachment A indicates how many years each member has left to serve in their current position.

**III. Nominations of 2024-2025 Committee Members**

The committee will submit the following slate of nominations at the Annual Meeting of the Board on October 4, 2024, for approval by the full board:

**Executive Committee – Standing**

Jenn Capps	President (Chair)
Kerry Byrne	Vice President
Shawna Young	Secretary
Kevin Fingerman	Treasurer
James Woglom	Chair, Finance Committee
Amanda Hahn	Chair, Personnel Committee
Mark Johnson	Chair, Governance Committee

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**Audit Committee – Standing**

Sarah Long (Non-Voting)  
Kerry Byrne  
Shawna Young  
James Woglom  
Amanda Hahn  
Mark Johnson

Controller (Chair)  
Vice President  
Secretary  
Chair, Finance Committee  
Chair, Personnel Committee  
Chair, Governance Committee

**Finance Committee - Sequential Annual Appointments**

James Woglom  
Taylor Bloedon  
Jenn Capps  
Michael Spagna  
Jason Ramos  
Kevin Fingerman

Faculty Director (Chair)  
Faculty Director  
President  
Ex-Officio Director  
Community Director  
Treasurer

**Personnel Committee – Sequential Annual Appointments**

Amanda Hahn  
Shawna Young  
Chrissy Holliday

Chair, Personnel Committee  
Dean Director  
Ex-Officio Director

**Incentives Committee – Sequential Annual Appointments**

Kerry Byrne  
Taylor Bloedon  
Claire Till  
Rafael Cuevas Uribe  
Chrissy Holliday  
Celena Linares  
Jason Ramos

Faculty Director (Chair)  
Faculty Director  
Faculty Director  
Faculty Director  
Ex-Officio Director  
Student Director  
Community Director

**Governance Committee – Sequential Annual Appointments**

Mark Johnson  
Jenn Capps  
Shawna Young  
Jason Ramos  
Kerry Byrne  
Claire Till  
Rafael Cuevas Uribe  
Sydney Lyons

Ex-Officio Director (Chair)  
President  
Secretary  
Community Director  
Faculty Director  
Faculty Director  
Faculty Director  
Student Director

**Investment Committee – Ad Hoc Advisory Committee for the 403(b) Retirement Plan**

Kacie Flynn (Non-Voting)  
Kevin Fingerman  
James Woglom  
Jason Ramos

SPF Executive Director (Chair)  
Treasurer  
Chair, Finance Committee  
Community Director

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**Action Item:** Kevin Fingerman m/s James Woglom “Motion to recommend the above slate of 24/25 Officers and Committee Members, for approval by the board.” Motion carried unanimously.

#### **IV. Other**

#### **V. Adjourn**

The meeting adjourned at 2:38 p.m.

Respectfully Submitted,

Signed by:  
  
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Jenn Capps, Board President