

HUMBOLDT STATE UNIVERSITY SPONSORED PROGRAMS FOUNDATION
BOARD OF DIRECTORS BUSINESS MEETING

MINUTES

December 11, 2018

8:30-10:00a.m.

Corbett Conference Room, SH 222

MEMBERS PRESENT: Lisa Rossbacher
Jason Ramos
Wayne Brumfield
Ronnie Swartz
Alison O'Dowd
Peter Alstone
Carly Marino
Dale Oliver
Chih-Wei Hsu
Harold Zald
Craig Wruck

MEMBERS ABSENT: Alex Enyedi
Bryan Mistler
C.D. Hoyle
Claudia Sifuentes
Renee Byrd

OTHERS PRESENT: Kacie Flynn, HSU SPF
Andrea Barrera, HSU SPF
Nalee Yang, HSU SPF
Erika Wright, HSU SPF
Pia Gabriel, HSU SPF
Denise Bettendorf, HSU Accounting
Douglas Dawes, Administrative Affairs
Jeff Black, Wildlife Management

I. Call to Order

President Rossbacher called the meeting to order at 8:35 a.m.

II. Research Presentation: Jeff Black, Merging Citizen Art & Science with River Otters

Professor Jeff Black, Wildlife Management, presented an overview of his project, "North Coast Otters: Merging Citizen Art & Science." The project is an ambitious collaboration of art and science, encouraging imagination and observation from our region's rich creative community. The project will commission 100 unique pieces of Otter Art to be displayed at shops, galleries, schools, and other North Coast locations. Participating artists will decorate three-foot-tall otter sculptures for a summer 2020 educational art trail throughout Humboldt, Del Norte and

neighboring counties. The Otter Art will then be auctioned to raise funds to support our region's grassroots watershed projects, and HSU student internship opportunities.

III. Time Certain 8:45- 9:00 am: Open Forum for the Campus Community

There were no guest speakers present.

IV. Review and Approval of Minutes of September 25, 2018 Board Meeting

Action Item: Dale Oliver m/s Jason Ramos "Motion to approve the Minutes of the September 25, 2018, Annual Board Meeting." Motion carried unanimously.

Action Item: Carly Marino m/s Peter Alstone "Motion to approve the Minutes of the September 25, 2018, Business Board Meeting." Motion carried unanimously.

V. Annual Report of Indirect Cost Recovery Expenditures FY 17/18

Kacie Flynn reviewed the Annual Report of Indirect Cost Recovery expenditures. Per the HSU SPF indirect Revenue Distribution Policy, all distributions of indirect revenue are to be managed by the respective groups to facilitate additional research opportunities within their areas. The policy calls for a brief annual update of how the funds were spent from the President's Office, the Academic Colleges, and the Office of Research, as outlined in Attachment C.

President Rossbacher requested the IDC annual report to be posted on the SPF website for greater transparency. SPF agreed to post the current and past years' annual reports.

VI. Finance Committee Report

Jason Ramos gave a brief recap of the Finance Committee meeting that took place in December as outlined in Attachment D. Accounting presented the 1st Quarter Financial Report ending September 30, 2018.

For the first three months, the effective IDC rate was 12.6%, which is a 0.5-point decrease from the prior year. At the end of the 1st Quarter, there were 403 active projects with a total award portfolio of \$64.3 million. Comparatively, at this point in FY 17/18 there were 388 active projects with a total award portfolio of \$72.9 million. In the 1st Quarter, the foundation submitted 53 proposals requesting \$14.6 million in funding. Of those proposals, 37 (70%) were \$25K or greater. In that same time, SPF received 51 new awards totaling \$10.6 million. Of those new awards, 33 (65%) were \$25K or greater (Strategic Plan Objective 4.3 – Increase Grants over \$25,000 by 30%).

Action Item: Harold Zald m/s Peter Alstone "Motion to accept the Finance Committee Report." Motion carried unanimously.

VII. Equipment Transfer to HSU for the Quarter Ended September 30, 2018

Kacie Flynn reviewed the proposed equipment transfer items as outlined in Attachment E and gave a brief recap of the process for transferring equipment purchased on HSU SPF grants and contracts.

Action Item: Dale Oliver m/s Carly Marino “Motion to approve the transfer of ownership of equipment on the attached list from the Sponsored Programs Foundation to Humboldt State University effective September 30, 2018.” Motion carried unanimously.

VIII. Other

Kacie Flynn thanked Andrea Barrera for her service to SPF, and welcomed Nalee Yang as the new SPF Office Manager starting later this month.

IX. Adjournment at 9:20 a.m.

Respectfully Submitted,



Lisa Rossbacher, President



Alison O'Dowd, Secretary