

# Fall 2023 Final Exam Matrix

As of fall 2019, personalized final exam schedules are available in Student Center.

## Final Evaluation Week

Finals week is part of the instructional period for a course. All courses shall have a final evaluation during finals week, with the exception of:

- Courses that are laboratory or activity only may have their final evaluations during regular class time during the last week of class.
- Courses that are non-traditionally scheduled (weekend workshops, theatre productions that last only six weeks, etc.).

Courses with both lecture/discussion and laboratory/activity components shall have the:

- Final evaluation for lecture/discussion portion scheduled during finals week,
- Final evaluation for the laboratory/activity portion (if applicable) scheduled during the regular meeting time during the last week of classes. A lab final shall not substitute for a final class evaluation. You should not be expected to complete this type of final outside the normally designated times for the class.

Final evaluations may be, but are not limited to, traditional exams, presentations, portfolio sharing, performances, critiques, oral examination, or field trips.

Final evaluation activities must occur during finals week at time designated for the course (not the week before). The final evaluation time and location designated for a course as published in the final exam schedule may not be changed except in special circumstances, which must be approved in writing by the department chair and college dean.

The required submission date for take-home examinations, final papers or other out-of-class activities must be no earlier than the designated final evaluation time slot for the course (you may voluntarily submit your work earlier).

You shall be informed of nature of the final evaluation at the beginning of the semester.

The date and time of the final evaluation shall be included in the course syllabus. If it is impossible (for serious and compelling reasons) to participate on the date, time, or place scheduled, you must make arrangements in advance with the instructor.

## Final Exam Matrix 3

Evaluation Period	MON DEC 11	TUES DEC 12	WED DEC 13	THU DEC 14	FRI DEC 15
0800-0950	0800 MWF	0700 0730 0800 TR	0700 0730 MWF	0900 TR	0900 MWF
1020-1210	1200 MWF	1100 TR	1000 MWF	1000 TR	1100 MWF
1240-1430	1300 MWF	1200 TR	1400 MWF	1300 TR	
1500-1650	1500 MWF	1500 TR	1600 MWF	1400 TR	1700 MWF W
1700-1850	1700 MW M	1600 TR	1800 WF W	1700 TR R	1700 T
1900-2050	1800 1900 MWF MW M	1800 1900 TR T	1900 WF W	1800 1900 R	

*M Monday; T Tuesday; W Wednesday; R Thursday; F Friday*

If your class starts before 1800 and meets daily, four days a week, M-W, or W-F follow the appropriate M-W-F schedule for the class starting time.

If your class starts before 1800 and meets on T or R only or on a T-R-S pattern follow the appropriate T-R schedule for the class starting time.

Classes meeting one day per week, which do not show a specific meeting time on the above chart, must ascertain the availability of the classroom for their final to avoid potential conflicts.