



# HUMBOLDT STATE UNIVERSITY

## Staff Individual Career Development Plan

First Name: Piper \_\_\_\_\_

Last Name: Perfect \_\_\_\_\_

Department: Counseling \_\_\_\_\_

Position: Resident \_\_\_\_\_

**A Career Development Plan is intended to provide you with a procedure to strengthen your qualifications for a higher level position and/or a change of careers. Unlike a Job Related Course Plan, a Career Development Plan need not be related to your present job. However, it is essential that the plan be linked to the present and future needs of the university. A Career Development Plan is composed of academic course work, but may also include other preparation such as on-the-job training, attendance at meetings and seminars, membership in professional societies, or other appropriate activities. Keep these points in mind when responding to the questions below. If you need further information or explanation, call the Human Resources Department at extension 3626. We will be happy to help.**

1. Describe the goal of your Career Development Plan, (e.g., degree to be obtained, specific skill to be learned).

I plan to obtain a bachelor's degree in Psychology.  
[DEGREE] [TOPIC]

2. How is this goal related to the needs of the University? (This can be answered in terms of a change in classification or promotional position at HSU.) Please be as specific as possible.

Through obtainment of this degree, I will be able to assist the university in increasing retention and graduation rates. This degree [PURPOSE] [PURPOSE] will help me to understand the psychology of the student's experience on campus and how I can help to make their experience [EXPLANATION OF RELATION TO UNIVERSITY NEEDS] even more enjoyable and beneficial thus helping them move through the college process. I will also be eligible for the Staff [PROMOTIONAL INTEREST] Psychologist position which would make use of my experience in counseling, academics and mediation.

3. What preparation do you now have? (College degrees or credits already earned, job experience, etc.)

I currently hold no college degree but have earned 24 units toward a bachelor's degree in Psychology. I also have 6 years [CURRENT STATUS] experience as a Resident performing tasks that include advising, processing and counselor support. This experience has helped to [EXPERIENCE AND EXPLANATION] prepare me toward achieving my goal of a bachelor's degree in Psychology.

4. What methods do you propose to achieve this goal? (List here the specific courses you wish to take and other planned activities.) If you need advice on what constitutes the best preparation for a given position or occupation, check with the Human Resources Department.

I plan to take in person and online courses at Humboldt State University in order to complete my bachelor's degree in Psychology.

[CSU TO ATTEND]

Obtainment of this degree will help with increasing retention and graduation rates and increase my ability to move into another campus position thus I will focus my studies in related areas. [REITERATION OF GOAL FROM QUESTION #2]

I plan to take general education courses in addition to the remaining courses for my major which include: Psyc 100-Critical Thinking, Psyc 104-Introducing to Psychology, Psyc 241-Introductory Statistics, Psyc 242-Research Design, Psyc 311-Human Development, Psyc 322-Learning and Motivation, Psyc 323-Sensation and Perception, Psyc 300, Psyc 337-Personality Theory, and Psyc 335-Social Psychology. [SPECIFIC COURSES THAT ARE RELATED TO GOAL OF QUESTION #2]

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administrator (MPP) Signature  
(signature indicates approval)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor Signature  
(signature indicates approval)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Human Resources Director Signature  
(signature indicates approval)

\_\_\_\_\_  
Date

**Note that any academic course work you may undertake in connection with this Career Development Plan will require the completion of Form 102 (Fee Waiver Application) for each semester in which you take courses under the approved Career Development Plan.**

Comments by Human Resources Director:

**Supervisor's and Department Head/Dean's please note** that your signature indicates only that a good faith effort will be made to allow the applicant to attend courses that must be taken during normal work hours. At all times, the primary consideration is the operational needs of the department.