# FALL 24 BREAK INFORMATION

November 22, 2024 at 5 pm – December 1, 2024 at 5 pm

#### **LEAVING OVER THE BREAK**

## Please remember to do the following:

- Turn off all lights and turn heater down to 55 degrees.
- Check to make sure windows & doors are closed and locked.
- Shut drapes and/or blinds.
- Unplug all electronics EXCEPT refrigerator (e.g., lamps, desktop computers, etc.)
- If you have a vehicle on campus and will be leaving it over the break, park it in a well-lit area, and don't leave belongings in the vehicle.
- Throw out any food in the refrigerator that may go bad during the break. Make sure to store or discard food properly to avoid pests.
- Take out your trash and recycling before you leave.

#### Need a ride or would like to split costs for the trip home?

Connect with other Cal Poly Humboldt students on the <u>Virtual Ride Board!</u> Complete the form <u>Here</u> with information about your trip to find a travel buddy to split the costs. For more information contact <u>commuterclub@humboldt.edu</u>

## Not returning to the residence halls for Spring semester?

If you are planning not to return to the residence halls for the spring semester, you must submit a Vacate Form by November 21, 2024 to avoid penalty charges. There is a \$200 cancellation charge for breaking the academic year agreement. The form is available in the "Forms" tab in your <a href="maybourness">myHousing portal</a>. Refer to your vacate confirmation email for check-out instructions.

#### Pet and ESA Care Over the Break

If you leave over the break, please plan for your pet or Emotional Support Animal to come home with you. We require you to take your pet or ESA home. Housing staff members will not watch them over the break. **Please be certain to adhere to the pet and key use policy in the ResLife & You Handbook** and the **ESA Policy & Agreement.** 

## **STAYING OVER THE BREAK**

**Be extra aware in your community:** Make sure building entries are locked, know who is staying on your floor, and as usual, don't allow strangers into your living areas. If you have general questions or maintenance requests, please call our office during the <u>operational hours</u>.

**If you need a staff member:** Please call or visit the Housing Front Desk or Information Desk during <u>operational hours</u>. For after-hours, contact the RA on Duty.

Canyon, Creekview, and Cypress: (707) 845-6028

Sunset, Redwood, College Creek, and Campus Apartments: (707) 298-0178

University Police can also assist by calling (707) 826-5555.

#### **Dining Services**

Limited services will be available during the break. Please refer to their operational hours and plan accordingly.

If you don't feel well during the Fall break, please visit the <u>Student Health and Wellbeing Services</u> calendar and make an appointment online. When the SHWS is closed, you can use <u>TimelyCare</u>, a medical and mental health service app that is available no matter where you live in the U.S.

County Mental Health 24-hour crisis line is open (707) 445-7715. In an Emergency, Call 911

Please keep in mind that all policies & guidelines are still in effect during the break period.