

HUMBOLDT STATE UNIVERSITY

Facilities Management

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Standard Operating Procedure: CS001-190918

Title: Custodial Training – Student Health Center

The purpose of this procedure is to provide specialized training for all custodial employees in sanitation and hygiene practices as they relate to health care facilities and other sensitive areas. This procedure is applicable to all Custodians, Custodial Leads, Custodial Supervisors, and Custodial Managers.

Responsibilities:

- It is the responsibility of custodial management to ensure that this training is conducted annually (or more frequently if recommended by Facilities Management (FM), Risk Management & Safety Services (RM&SS), or Student Health and Wellbeing Services (SH&WBS) management).
- EH&S provides training required by the bloodborne pathogen standard, to all custodial staff.
- The Student Health Center will provide site specific training regarding handling and access to regulated waste storage areas by the SH&WBS management.
 - Such training will be made available to all employees assigned, or who may be assigned, to the Student Health Center.
- Custodial management will ensure that such training is in compliance with current CSU guidelines and policies, and follows cleaning tasks and frequencies as outlined in the Student Health Services MOU.
 - Specific hygiene and sanitation training related to activities outlined in the MOU will be provided by Custodial Management.

Procedure:

- Training will be provided prior to or immediately after initial assignment
- Training will be conducted as frequently as required by the guiding standard and as procedures change or new hazards are introduced.
- EH&S will provide training that will cover requirements pursuant to Title 8 CCR subpart 5193 annually.

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- Custodial management will schedule the training with EH&S, maintain records of all training conducted by any entity and sign in logs
- The above training will be documented and shared with RM&SS and SH&WBS management.

REFERENCES

- Executive Order 943, Section IX, *Health Facility Safety and Cleanliness*
- CalOSHA Best Practices for Reducing Bloodborne Pathogens Exposure, published 2001 California Department of Industrial Relations
- CalOSHA Exposure Control Plan for Bloodborne Pathogens, published 2001 California Department of Industrial Relations