

Center for Community Based Learning (CCBL) Advisory Committee
Meeting Minutes – September 25, 2018

Present: Stacy Becker – CCBL staff; Loren Collins – CCBL staff; Kai Cooper – HSU Student; Yvonne Doble – faculty, Social Work; Maya Habis – HSU Student; Cindy Porter-CalSOAP; Denise Vanden Bos – College of Professional Studies; Jim Woglom – faculty, Art; Shannon Berge-CCBL staff; Kelly Fortner-CCBL staff.

1. Welcome

2. Minutes Approved

3. Updates from Committee Member

All

- Denise: Denise's last day at HSU will be October 17.
- Cindy: CalSOAP hired 25 tutors in 14 schools and hired a tutor services technician. The North Coast College and Career Expo (3rd Thursday of September) had over 50 representatives and over 1,000 attendees. They also offered a Financial Aid workshop for Del Norte/Humboldt County with 60 representatives. Their upcoming event: Cash for College workshops provide FASFA help.
- Kai: Kai and Maya are working with CCBL on a digital Magazine for HSU and the community to share community-based learning stories.
- Maya: Maya is working with Kendall Flint and a citizen-run commission to monitor funds on the City of Eureka Measure I as part of a sociology service learning course. They are trying to create funds to repair roads. It is her third Service Learning class and she loves it.
- Jim: Jim is preparing for a faculty and staff artwork show.

4. a. Director's Update

Loren Collins (filling in for Kathy Thornhill)

- CCBL is looking at how we assess Service Learning and Academic Internships. Are we doing what we say we're doing? Are students getting what they should be? Survey Monkey surveys are being deployed to Service Learning students to get feedback, as one component of comprehensive assessment. One of this year's goals is developing a comprehensive plan for assessment.
- CCBL is putting in a submission for the Chancellor's Office Call to Service, which provides funding for our programs each year.
- A report on the memo our Livescan commission draft was provided. At the end of year the future of UPD Livescan services will be determined. Losing the service would create an equity and access issue for many students. We would like to keep Livescan services on campus. A second issue is the potentially prohibitive cost for students. The price is going up so we are looking for funding sources. The Humboldt County Office of Education has approved the HSU Teacher Education program to provide a *Blue Card* that verifies students are cleared for serving in Humboldt County schools. One possibility is trying to expand who accepts it and how to manage it, via an HSU "Clearinghouse" system. The recommendation was asked to survey other CSU CCBL departments to see how other campuses handle these issues.

b. Community Partner Update

Stacy Becker

- The Volunteer Fair in August was a success. CCBL had 52 groups on campus and a shuttle this year to help with parking. This year we collected "Share a story" quotes from agencies at the fair. Examples:
 - **Student quote:** *"I was starting to feel a little hopeless in regards to finding a job that aligned with my interests. I went to the Volunteer Fair the day after our meeting and I received some incredible and insightful feedback by the people running each booth. I am now formulating*

my response to each organization that I found fitting toward my wants and my goals. I just wanted to say thank you because I am feeling very optimistic about putting myself out there for these organizations. I am feeling less lost about which direction and what steps I need to take to achieve my goals. So thank you!” Katherine Colleran.

- **Humboldt Wildlife Care Center / Bird Ally X** – Ruth Mock, *“We could not do all that we do without our student volunteers and interns! One of our interns, has volunteered hundreds of hours over the past two years and is currently in Klamath Falls on an emergency response team treating a botulism outbreak in wild birds. These students are literally saving wild lives.”*

- We will be hosting two Brown Bag Sessions this year, one in fall and one in spring. Topics include welcoming and keeping students to share best practices in diversity and inclusion, and a Faculty and Student Mixer in the spring. The first Brown Bag is scheduled for October 17 at Humboldt Area Foundation. The spring Brown Bag will be March 27th.
- The CCBL website and handout materials were updated over the summer.

c. Faculty Partner Update

Loren Collins

1. In its first official year (non-piloting), we are working on implementing the S4 database across campus. Many faculty are now trained and it has become a normal, ongoing operation. Non CCBL programs are beginning to adopt S4.
 2. Four new College of Natural Resources and Sciences departments are considering internships including: Computer Science, Biology, Forestry, and Fisheries Biology. We also consulted on a new internship class for Studio Art. Department Chairs are now consistently referring faculty to Loren.
- Loren has been working on 1-on-1 faculty class curriculum development. This year has strong partnerships to provide more workshops through CTL.
 - CCBL is running Equity Inquiry sessions exploring equity across community based learning practices. Questions include: What do faculty and staff see students experiencing out in the community? What training is needed? What process is needed for issues and safety concerns at sites? Loren and Kelly, with Yvonne Doble, are building orientation protocols and securing buy-in before creating programming. Currently there is a non-discrimination policy in the placement agreement, and a place for campus administrators to report incidents on the Participation Guidelines, but no system or consequences in response to discrimination when it occurs. There are also no clear directions for students and faculty on how to handle equity issues in community based learning experiences.

d. Americorps STEM VISTA Update

Kelly Fortner

- Kelly started in July and is learning, shadowing, and helping with special events.
- She is currently creating an online hub of campus volunteer opportunities called “Help Us Belong” or HUB.
- Kelly is also working on the digital magazine to capture community project stories and educate the campus and community on Service Learning, Academic Internship and other community-based learning projects. The digital magazine will include reflection papers, digital stories, and creative projects that are required in community-based learning classes.

Thank you for your continued support of CCBL endeavors.