



Cal Poly
Humboldt.

Office of the President

DATE: October 2, 2024

TO: Members of the University Resources and Planning Committee
Provost Jenn Capps, Co-Chair, University Resources and Planning Committee
Professor Jamie Lancaster, Co-Chair, University Resources and Planning Committee

FROM: Michael E. Spagna, Interim President, Cal Poly Humboldt *Michael E. Spagna*

SUBJECT: University Resources and Planning Committee Charge for Academic Year 2024-2025

Please accept this memorandum to serve not only my formal charge, but also as an opportunity for me to pass along my sincere thanks to the 2024-2025 University Resources and Planning Committee. Thank you for your time and service on behalf of the university. My hope is that this charge will be an encouragement to the committee and assist with guiding in the planning for forthcoming budget recommendations.

1. Continue efforts in educating the campus community on state, system, and campus fiscal matters through platforms such as the successful budget forum series.
2. Partner on multi-year scenario planning.
3. Collaborate on initiatives to help the campus identify both short and long-term strategies for cost savings, cost avoidance and alternative revenue generation.
4. Provide feedback and guidance on the University Resource Allocation Model proposed by the University Budget Office.
5. Recommend a balanced budget for Presidential consideration by the end of the academic year.

1 Harpst Street, Arcata, CA 95521-8299 • Siemens Hall, Room 224 • 707-826-3311 • President@humboldt.edu • President.Humboldt.edu

THE CALIFORNIA STATE UNIVERSITY • Bakersfield • Channel Islands • Chico • Dominguez Hills • East Bay
Fresno • Fullerton • Humboldt • Long Beach • Los Angeles • Maritime Academy • Monterey Bay • Northridge • Pomona
Sacramento • San Bernardino • San Diego • San Francisco • San Jose • San Luis Obispo • San Marcos • Sonoma • Stanislaus