

August 29, 2024

MEMORANDUM

TO: Faculty

FROM: Kimberly White, Interim AVP for Faculty Affairs

RE: **Call for Applications: Sabbatical and Difference-in-Pay Leave – Academic Year 2025/26**

The list of faculty eligible to apply for sabbatical leave and difference-in-pay (DIP) leave to be taken during academic year 2025/26 is posted on the APS website, [Faculty Eligible to Apply for Sabbatical or DIP Leaves](#).

Both sabbatical and DIP applications for the 2025/26 academic year will be submitted through the same Google Form at <https://tinyurl.com/3jfer82w>. Applicants must submit all required supporting materials using this form. Please refer to [Guidelines for Preparing Sabbatical and DIP applications](#) and the [Deadlines for Sabbatical Leave Review Process](#) for details.

Sabbatical Leave

The process of recommending and awarding sabbatical leaves is governed by University policy and by [Article 27 of the faculty Collective Bargaining Agreement \(Unit 3\)](#). Questions about the sabbatical leave application can be directed to a member of the Professional Leave Committee, whose membership is listed here: <https://senate.humboldt.edu/professional-leave>.

Difference-In-Pay (DIP) Leave

The process of recommending and awarding Difference-In-Pay Leave is governed by University policy and by [Article 28 of the faculty Collective Bargaining Agreement \(Unit 3\)](#). Difference-In-Pay Leave applications are reviewed by a Department committee of tenured faculty members, and are approved by the College and University Library Deans.

Applications for both sabbatical and DIP leaves are due by 11:59 p.m. (PST) on Monday, October 7, 2024. No late applications will be considered.