



Osher Lifelong Learning Institute
Office of Extended Education
Humboldt State University
One Harpst Street
Arcata, CA 95521
707-826-5880

Extended Education/OLLI use only:

M fees _____ CRN _____
NM fees _____ CRN _____

Room _____ New proposal _____ Request _____

Osher Lifelong Learning Institute: Course Proposal Form

Please check the proposed semester: Fall Spring Summer Year _____

Instructor Name: _____

Course Title _____

Course description:

Syllabus (attach additional sheet if necessary):

Can you suggest additional topics related to this class that could be offered in the future?

What is the course methodology? Check any that apply:

Discussion Hands-on Lecture PowerPoint Presentation Other

Do you have digital graphics to include with a course description? Yes

Course Title _____ Instructor _____

Number of participants: Minimum _____ Maximum _____ (can range from 6 to 45 students.)

Preferred meeting times (place an "X" in the appropriate space):

	10 am to 12 pm	1 to 3 pm	3:30 to 5:30 pm	6 to 8 pm
Tuesday				
Wednesday				
Thursday				
Saturday				
Sunday				

Total number of weeks: _____ Preferred dates: _____

Materials needed for class (please keep costs to a minimum):

Stipend (select one):

- I'd like to receive 60% of total fees after expenses.
- I am able to donate my stipend to the OLLI program (Instructors who choose this option will be noted in the course bulletin for their generosity!)
- Other fee arrangement (specify:)

Check equipment needs: Projector Laptop Other _____

Instructor E-mail: _____

Mailing address: _____

Phone: Home: _____ Work: _____ Cell: _____

(Check the best number to reach you Mon.-Fri., 8 a.m.-5 p.m.)

What instructor contact information may be released to students? Indicate any that apply:

Phone: Home Work Cell Email Mailing Address

Write a brief biography describing your background and interest in the subject of your proposal for OLLI's bulletin. If you have not taught for HSU OLLI/Extended Education, attach a resume or curriculum vitae.

You will be contacted after the curriculum committee reviews your proposal.
Thank you for your interest in the Osher Lifelong Learning Institute.